

Broome Historical Society

School Visit Policy



The Broome Historical Museum offers students an engaging journey through Broome's history, covering the pearl industry, the experiences of Aboriginal people, both World Wars (including the 1942 aerial attack on Broome), the town's multicultural community, and other significant historical topics.

Venue, Transport & Access

The Museum comprises three buildings:

- Main Museum – A stone brick building from the 1890s, formerly Broome's Custom's House
- Rae Val Annexe – A 1950s building that served as a mess hall during the construction of Broome's deep-water port.
- Sailmaker's Shed – A fully renovated pearl shed from c.1895.

The Museum has a spacious grassed area, a shaded pagoda with tables and chairs, and designated areas for students to consume food and drinks.

All buildings and toilets are wheelchair accessible, including a disabled toilet. The large car park at Town Beach Reserve allows for safe student drop-offs, and bus parking is available.

Early Access Option

The Museum is closed to the general public between 8:00 AM – 10:00 AM, and early access can be arranged for school groups upon request. Please contact the Museum administration if you would like to take advantage of this option.

Supervisory Team

The visit is **self-guided**, but museum volunteers with knowledge of Broome's history are available to answer questions or share insights about specific exhibits.

We recommend the Minimum Supervisory Requirements:

- Primary: Ratio of 1 adult per 6 students
- Secondary: Ratio of 1 adult to every 8 students (additional supervisors preferred)

The **maximum group size is 20 students**, but larger groups may be accommodated upon request. We recommend dividing students into smaller groups (6–8) and rotating them through exhibitions for better viewing.

Visitor Conduct Guidelines

To ensure a safe and enjoyable visit for all guests, we ask that teachers and students adhere to the following guidelines:

- Respect other museum visitors by maintaining appropriate noise levels (no running or shouting).
- Handle museum exhibits with care and touch objects only where permitted.

- Teachers are responsible for briefing students on expected behaviour prior to arrival.

Cost for School Visits

School visits are free of charge, but a **gold coin donation per student** is encouraged to support the Museum's operations. Schools making bulk donations will receive a tax invoice via email.

TV Room Available

For groups of 20 or more, we recommend splitting the class into two groups: one watches a film while the other tours the Museum, then swap. Please contact the administration for further details or to request a specific film.

Other Things to Do at Town Beach

Broome's Town Beach is a historic precinct. The [Explore Broome](#) app offers a rich, immersive visitor experience and gives voice to local stories through the Town Beach trail.

Visit Duration

Most school visits last approximately 1-1.5 hours. Teachers should plan their visit accordingly and consider dividing students into smaller groups for a more interactive experience.

Worksheets available for school visits

The following worksheets are available for school visits:

- [Primary Worksheet](#) (Years 3–6). Curriculum aligned with [teacher notes](#).
- [Secondary Worksheet](#) (Years 8–10), particularly Years 9 and 10. Curriculum aligned with [teacher notes](#).
- Look and Find Quiz – Three levels, from non-readers [Treasure hunt](#), [Beginner reader](#), to [Lower primary](#).
- Basic Worksheet – Question-and-answer sheet on Museum exhibits (middle primary – lower secondary). Currently under review

All worksheets can be downloaded from the [Museum's website](#). Please print these before arrival. Clipboards and pencils are available on-site.

Insurance & Emergency Plan

The Broome Historical Museum is a public building with a \$20 million Public Liability insurance policy. A Certificate of Currency and an Emergency Evacuation Plan will be sent with your email confirmation.

Bookings

Bookings are essential. To schedule a visit, please contact [Museum Administration](#) with your proposed date, time, year group, and number of students or use the [online booking form](#) (scroll to bottom).

 Email: admin@broomemuseum.org.au

 Website: <https://broomemuseum.org.au/broome-museum/education/>